

Union County Development Corporation  
5 W. High St. Liberty, IN 47353

## Liberty Festival Vendor Application - July 2 – July 4, 2021

50<sup>th</sup> Annual 4<sup>th</sup> of July Festival coincides with the  
*Union County Bicentennial Celebration being held June 27 – July 11, 2021*

Business Name: \_\_\_\_\_

Type of Business & Items for Sale: \_\_\_\_\_

Business Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Alternate # \_\_\_\_\_

Email: \_\_\_\_\_

Do you have a specific booth request?    Yes    No    If yes, please specify: \_\_\_\_\_

Do you need electricity?    Yes    No    If yes,    110V    or    220v

### Booth Fees:

\$ \_\_\_\_\_ for \_\_\_\_\_ Booth @ \$40.00 per booth for the July 2-4, 2021 (3 days)

\$ \_\_\_\_\_ for \_\_\_\_\_ Booth @ \$60.00 per booth for June 27-July 11, 2021 (15 days)

### Options:

\$ \_\_\_\_\_ 110 V @ \$20                      \$ \_\_\_\_\_ 220V @ \$40 for July 2-4, 2021 (3 days)

\$ \_\_\_\_\_ 110V @ \$40                      \$ \_\_\_\_\_ 220V @ \$80 for June 27- July 11, 2021 (15 days)

\$ \_\_\_\_\_ Total Booth and Option fees

\$ \_\_\_\_\_ Total Enclosed:    \_\_\_\_\_ Cash    (pay at office)

\_\_\_\_\_ Check    (payable to UC Development Corp.)

## No refunds. No Transfer of Space.

For more information contact Melissa Browning: [unioncodc@etczone.com](mailto:unioncodc@etczone.com)

or Dawnn Ripberger [dripberger@etczone.com](mailto:dripberger@etczone.com)

### For Office Use Only:

Booth #: \_\_\_\_\_

Electricity \_\_\_\_\_

Payment Information:

Date: \_\_\_\_\_ Type: \_\_\_\_\_ Amt: \_\_\_\_\_

# LIBERTY FESTIVAL

## July 2 thru July 4, 2021

*with the option of setting up for UC Bicentennial June 27 – July 11, 2021*

### UNION COUNTY DEVELOPMENT CORPORATION

5 W. HIGH ST. LIBERTY, IN 47353

Melissa Browning, Executive Director

office: 765-458-5976 or cell: 765-580-1988

### LOCATION:

The Liberty 4<sup>th</sup> of July Festival will be held on the courthouse square in the middle of beautiful, historic Liberty, Indiana located south of Richmond, Indiana on US 27.

### FESTIVAL HOURS:

Friday, July 2, 2021; 9:00 a.m.-11:00pm

Saturday, July 3, 2021; 9:00 a.m.-11:00pm

Sunday, July 4, 2021; 9:00 a.m.- 4p.m.

### Bicentennial Festival Hours:

*Sunday: 10am-4pm*

*Monday – Thursday: 10am-8pm*

*Friday & Saturday: 9am-11pm*

### BOOTH SPACE:

All booth sites are outdoors on grass areas measuring approximately 15x15' (East side of Courthouse) and approximately 15x20' (West side of Courthouse)

Vendors must confine themselves, their wares, and equipment to their assigned space.

Booth displays must be constructed to withstand crowds and wind.

- A vendor is limited to two (2) booth spaces (where available).
- Demonstrations are encouraged but must be confined to the booth space.
- Booth assignments are at the sole discretion of the Festival Coordinators and are not transferable.
- Every effort will be made to honor specific location request, however, current vendors taking advantage of early bird registration are given first right-of-refusal on their current spaces.
- This is an **OUTDOOR** festival. Vendors must supply their own shelter, tables, chairs, displays, and any additional supplies needed for the sale of their products.
- WE DO NOT PROVIDE CASH OR CHANGE DURING THE FESTIVAL.

### BOOTH FEES:

The regular booth fee is \$40.00 for the July 2-4, 2021. *Entire Bicentennial Celebration time is \$60.00.*

- **Refunds will not be issued for cancellations.**
- There will be **NO REFUNDS** in the event of inclement weather.
- No spaces can be guaranteed reserved until fee is paid.
- \$30 will be charged to you if your check is returned as insufficient.

### ELECTRICITY:

Electricity is available to certain booth spaces for an additional fee. Vendors must provide their own 100ft extension cord. "Sharing of electricity & gas powered generators are strictly prohibited on festival grounds. The additional cost of the electricity is: \$20 for 110v and \$40 for 220v (*Additional charge for entire Bicentennial Festival times – see application*). Any 220v hookups will have to be reserved in advance. If you need wired direct you will be receiving an additional invoice from UCDC.

**FOOD VENDORS:**

You will need a temporary food service permit. Please call the Union County Health Dept. (765-458-5393) prior to the festival to get one. You will not be able to sell any food or drinks without this! Also if you are doing any deep frying, you are required to have a Class “K” fire extinguisher. This will be enforced!

**SET-UP PROCEDURES:**

4<sup>th</sup> of July weekend vendors only: Friday, July 2<sup>nd</sup>, 2021 beginning at 9:00 a.m., Booths need to be ready by 4pm. *Bicentennial Celebration: Set up on Sunday, June 27<sup>th</sup>, 2021 beginning at 10:00 a.m. Booths need to be ready by 2pm.*

Vendors are required to visit the registration booth prior to set up. At that time you will receive an information packet and taken to your site.

**TEAR DOWN PROCEDURES:**

4<sup>th</sup> of July weekend vendors: Sunday, July 4<sup>th</sup>, 2021, at 4:00 p.m.

*Bicentennial Celebration vendors: Sunday, July 11, 2021 at 4:00 p.m.*

Once your booth is completely broken down and ready to haul out, you should go to the registration booth to sign out. Nothing should be left on your site.

If you are interested in a booth space, please contact Melissa Browning at [unioncodc@etczone.com](mailto:unioncodc@etczone.com) or Dawn Ripberger at [dripberger@etczone.com](mailto:dripberger@etczone.com)