

Union County Development Corporation
5 W. High St. Liberty, IN 47353
765-458-5976

Christmas in Our Hometown OUTSIDE VENDOR
DEC. 3, 2023
Vendor Application

Business Name: _____

Type of Business & Items for Sale: _____

Business Contact: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Alternate # _____

Email: _____

Do you need electricity? Yes No

Booth Fees

_____ \$10 for 10X20' Space

_____ \$5 for electric

\$_____ Total Enclosed: _____ Cash (pay at office)
 _____ Check (payable to UC Development Corp.)

No refunds

For more information contact Cyrus Johnson at unioncodc@etczone.com.

For Office Use Only:

Booth #: _____

Electricity _____

Payment Information:

Date: _____ Type: _____ Amt: _____

Christmas in Our Hometown

December 3, 2023

LOCATION:

Liberty's Christmas in Our Hometown will be held on the courthouse square in the middle of beautiful, historic Liberty, Indiana located south of Richmond, Indiana on US 27.

FESTIVAL HOURS:

Sunday, December 3, 2023 from 11am-8pm. The ice rink is scheduled for in front of the courthouse at 11am-3pm. The DJ will begin playing music at that time. The parade is at 6pm. The tree lighting ceremony will directly follow the parade. Vendors may leave early or setup late, depending on the crowd and weather.

BOOTH SPACE:

All booth sites are outdoors on the Courthouse Lawn.

Vendors must confine themselves, their wares, and equipment to their assigned space.

- A vendor is limited to one (1) booth spaces.
- Booth assignments are at the sole discretion of the Festival Coordinators and are not transferable.
- Your space is limited to 15ftx15ft square.
- WE DO NOT PROVIDE CASH OR CHANGE DURING THE FESTIVAL.

BOOTH FEES:

The 2023 booth fee is \$10.

ELECTRICITY:

Electricity is available for an additional \$5. Please bring an extension cord if you need electricity.

SET-UP PROCEDURES:

Sunday, December 3, 2023 beginning at 12pm (Noon), Booths need to be ready by 2pm

TEAR DOWN PROCEDURES:

Sunday, December 3, 2023 by 9pm. Once your booth is completely broken down and ready to haul out, you should go to the registration booth to sign out. Nothing should be left on your site. Your booth needs to be torn down and the grounds vacated by 9pm.

If you are interested in a booth space, please contact Cyrus Johnson at unioncodc@etczone.com or call the UCDC office at 765-458-5976.